

## PROMOTION OF TRANSPARENCY AND EFFICIENCY IN THE BUSINESS ENVIRONMENT

### ELIGIBILITY TO PARTICIPATE IN REA PROCUREMENT PROCESS

S/N	POSSESSION OF THE FOLLOWING DOCUMENTS/EQUIPMENT AND EXPERIENCE	<u>Check list</u> (Say Yes or No)
1	Certificate of Incorporation with Corporate Affairs Commission (CAC) with copies of forms CO2 and CO7 attached	
2	3 Years Tax Clearance (2014, 2015 and 2016) expiring 31 <sup>st</sup> December, 2017.	
3	Evidence of registration with NEMSA	
4	Certificate of Compliance with the Pension Reform Act 2014 issued by the National Pension Commission (PENCOM) expiring 31 <sup>st</sup> December, 2017	
5	Evidence of up to date payment of Training Contributions to ITF in compliance with Section 6(2) of the Industrial Training Fund Amended Act, 2011	
6	Certificate of compliance with the Employee's compensation Act/evidence of remittances to the Nigerian Social Insurance Trust Fund (NSITF)	
7	Verifiable evidence of contracts of similar nature executed in the last 5 years. (Letters of Award with Interim or completion or payment certificate required)	
8	Evidence of Financial capability to execute the contract (Please attach Bank reference and company's immediate past 6 months Bank Statement of Accounts and 3 years Audited Account for 2014, 2015 and 2016 duly signed and stamped by a Certified Auditor).	
9	List of available equipment for execution of rural electrification project, indicating whether you own or lease them (please attach proof of ownership or lease)	
10	Authorization for a specific person to act as a representative of the company for purposes of signing bids, contract agreement and other documents with REA (Properly executed power of Attorney or Board Resolution required)	
11	Evidence that at least one of the company's key personnel is a COREN registered Engineer	
12	A sworn Affidavit attesting to the following: (a) That all submitted documents are true and genuine (b) That no officer of the Rural Electrification Agency (REA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the company (c) That the company is presently NOT in receivership, or subject of any form of insolvency or bankruptcy or winding up petition or proceedings. (d) That No Director of the company has ever been convicted in any country of any criminal offence, fraud or financial impropriety	
13	A letter authorizing the Rural Electrification Agency to verify the authenticity of claims and documents submitted by the company with the relevant authorities	
14	Evidence of registration under the BPP's National Data Base for Federal Contractors.	
15	Payment of the specified bidding fee.	